

Snow Procedure

For Fen Rivers, Norfolk

1. If there is significant snow fall which may result in school being closed, then the cleaning team will inform the Headteacher at 5:00am.
2. Headteacher will make a decision based on the ability of staff to get to site, safety on site, and safety of taxis travelling to site.
3. Headteacher will talk to CEO prior to decision being confirmed.
4. If the decision is to close, Headteacher will instruct office staff to inform taxi operators and parents.
5. Headteacher will inform Norfolk County Council (Norfolk Schools Closure site), as well as informing Kim Breen, Head of High Needs. School closure will also be announced on local radio.
6. Headteacher will inform staff of the school closure.
7. DSL will inform social workers and LAC corporate parenting of the closure.
8. Whilst the building may be closed for health and safety reasons, the school will continue to operate and learning will continue online.
9. Training and Development Team to update the website www.thebridgetrust.academy after communication with the CEO.