

# Essential Information



The Bridge London  
The Bridge School

Pride  
Passion  
Partnership  
Professionalism  
Positivity

## Getting to and from school

The majority of our pupils have transport to and from school provided by Islington Transport. This can be applied for using the application form found on our website. If your application is rejected it can be appealed. Please let us know if you find yourself in this situation and if we are able to support you in the appeal process, we will.



Pupils are also dropped off and collected by parents.

- Drop off time 9:10 AM
- Pick up time 3:10 PM

At pick up, parents are requested to inform the member of the reception team who is overseeing pupil collection that they have arrived and who they are here to collect. This person will be located between the double doors at the entrance to the school and will be holding a walkie talkie. They will then inform the class team that you've arrived and a member of the class team will bring your child to you.

At the start of the academic year, the class teacher will take your photo and a photo of anyone else you wish to collect your child and this will be shared with the class team, admin team and leadership team. If there is a change in who is collecting your child, you need to contact reception before the end of the school day and inform us of the change and who will be collecting your child. We would also request that you send a photo of the person collecting, if this is not possible then we may ask to see ID on collection.



## Pupil Absence

If your child is going to be absent from school you need to contact the school on the day they are absent as soon as possible.

Pupil Absence phone number: **020 7619 1000**

If you do not contact the school directly we will contact you that day. If we're unable to contact you we will then contact your emergency contacts.

It is essential that we know your child isn't attending school and why.

## Pupil Medication

If your child needs a new medication while they are in school then you need to send in the prescribed medication including the box with the prescription sticker or a new bottle if an unprescribed medication e.g. Calpol. You will also need to complete a permission form along with the medication.

For further details see information leaflet from the school nurse.



## Dinner Time and Playtime

### Lower school (EYFS to Year 3)

12:00 – 12:45 First sitting for dinner

12:45 – 1:30 Playtime

### Upper School (Year 4 to Year 6)

12:00 – 12:45 Playtime

12:45 – 1:30 Second sitting for dinner

This will vary for individual classes and the class timetable will confirm timings.

At dinner time some classes will use the dinner hall. These classes are learning to develop their independence skills. They are able to collect their dinner from the school kitchen and sit with their peers at the table. Other classes will have their dinner in the classroom and they will be learning to eat or tolerate the school dinners.

Pupils are entitled to a free school meals. You need to complete a free school meals application through the Islington Council Website. If you would prefer your child to have a packed lunch you can send one into school.

**We are a nut free school.** No items containing nuts can be sent into school.

Playtime, we have two play areas. The playground and the hill. There is a timetable and classes are allocated time to use each of these spaces. Class teachers will inform you of this rota. As when pupils use the hill areas they may need outdoor clothing or wellington boots as it can become muddy.

## Snack and Cooking Contribution

We ask for a weekly contribution of £1 snack money. At school the pupils will have one snack a day in the morning between 10:30 and 10:45. This snack will be a healthy snack for example fruit, crackers or cereal.

In addition, classes have a weekly cooking session in the teaching kitchen. During these lessons we aim to teach pupils independent living skills for example using equipment safely. We ask for a weekly contribution of £1 for the ingredients for these lessons.

Any contributions can be given to reception. This can be done on a weekly or termly basis.



## Clothing

At The Bridge there is no uniform. We do ask your child wears clothes which you are happy for them to wear during messy activities e.g. painting. We do have aprons, however, not all pupils like to wear these.

Please ensure that all clothes are labelled clearly with your child's name in permanent marker.

This means that if an item of clothing goes missing at school we will be able to locate it and return it to you. If you are missing an item of clothing please inform us as soon as possible.

It is helpful to have a spare set of clothes in school including underwear and socks.



## Weather

In the summer we ask that you send in Suncream and sun hat and in winter a warm coat, hat and gloves. We like pupils to go outside for even a short period of time whatever the weather.

